

## **Business Continuity Planning Statement**

Business Continuity Plans have been compiled with the objective of creating a plan for Spectrum Plastics Group to follow in the event of a major incident, which seriously affects the ability of the company to service its customers. The nature of any incident and the severity of the restriction(s) placed on the Company's operation cannot be known in advance. Rapid assessment of the situation and the taking of appropriate contingency action(s) are vital to limit disruption in the interests of both the Company and its customers.

An Incident Team will be formed to coordinate the response to any incident. If the incident occurs during a workday, the Incident Team shall assemble in the Main Conference Room. Team members who are absent should be contacted, if necessary. If the incident occurs outside normal business hours, the team will convene via conference call.

The initial role of the Incident Team shall be as follows:

- Determine the extent of the incident.
- Launch an investigation into the cause of the incident.
- Contact VP/Corporate Controller to alert the insurers.
- Determine the best means of communication (cell phones, faxes, etc).
- Activate the Disaster Recovery procedure if necessary.
- Assess the expected time lapse prior to restoring the ability of the Company to do business (completely or partially).

Based on the above action and information, the Incident Team can start to assess the impact of the incident and to start a plan of action to meet the Company's needs.

In planning for potential significant business disruptions, SPG has considered a number of outcomes from varying scenarios, including, as examples only, a disruption to a single building, a city-wide business disruption and a regional disruption. These plans intend to permit the continuation of key business operations during most types of disruptions by resuming mission-critical operations, usually within the same business day as the disruption. To assist this business continuity, we back up capabilities in alternative locations. Our business continuity plans are subject to modification, and updated summaries of the plans will be promptly posted on this website.